

**Sandyford Henderson Memorial
Church of Scotland
Glasgow**

**Annual Accounts
for 2020**

ACCRUED (SORP COMPLIANT) ACCOUNTS

Congregation No: 161020

Charity No: SC002155

SANDYFORD HENDERSON MEMORIAL CHURCH OF SCOTLAND GLASGOW

Trustees' Annual Report Year ended 31 December 2020

The Trustees present the annual report and accounts for Sandyford Henderson Memorial Church of Scotland, Glasgow for the year ended 31 December 2020.

Reference and Administrative Information

Charity Name:	Sandyford Henderson Memorial Church of Scotland, Glasgow.
Charity Registration Number:	SC002155
Congregation Reference No:	161020
Contact Address:	Treasurer 19 Lindsay Drive Kelvindale Glasgow G12 0HB

Trustees

Kirk Session comprising : Rev. R. Buckley (Interim Moderator) P. Billington, G Chalmers, A. Crow, A. Glen, M. Grant, I. Inglis, D. Kennedy, H. Laird (Clerk to the Congregational Board), A. MacPherson, G. Neilson, G. Osbourne, N. Peacock (Clerk), G. Penman (Treasurer), D. Rickards, R. Trelogan and J. Wilson.

Congregational Board comprising : the elders and K. Bates, A. Billington, L. Buist , M. Bonham, C. Crow, F. Downs, M. Forbes, E. Gemmell, E. Glen, S Gray (from 17 March 2020), S. Innes, E. Osbourne, S Peacock (from 17 March 2020) and E. Penman.

Principal Office-bearers

Interim Moderator	Rev R. Buckley
Session Clerk:	Prof. N. Peacock
Clerk to the Board:	Mr. H. Laird
Church Treasurer:	Mr. G. Penman

Independent Examiner

William Vemall CA
Milne Craig
Chartered Accountants
Abercorn House
79 Renfrew Street
Paisley
PA3 4DA

Bankers

Bank of Scotland
Partick Branch
258/262 Dumbarton Road
Glasgow

SANDYFORD HENDERSON MEMORIAL CHURCH OF SCOTLAND GLASGOW

Trustees' Annual Report Year ended 31 December 2020

Structure, Governance and Management

Governing Document

The Church is administered in accordance with the 'Model Deed of Constitution' of the Church of Scotland.

Recruitment and Appointment of Trustees

The Kirk Session (the elders) and the Congregational Board are the charity Trustees. The elders are chosen from the church membership. The minister is a member of the Kirk Session. The Congregational Board is appointed from within the congregation by election. Members of the congregation are invited to nominate individuals to the Board. Board members are then appointed at the Stated Annual Meeting (S.A.M.) and serve for a period of three years after which they must seek re-election at the S.A.M. The minister is appointed by a vote from the congregation, after being proposed as sole nominee by a nominating committee elected by the congregation.

Organisational Structure

The Congregational Board is chaired by the minister or his representative and normally meets four times in a year. During the current vacancy the Board has been chaired by the Session Clerk. Certain responsibilities are delegated to the Finance Committee and the Fabric Committee, normally advisory for the Board to consider and decide, but occasionally the committees are given powers to proceed between Board meetings. The Kirk Session, which meets nine times a year, is responsible for spiritual affairs within the church. Both the Congregational Board and the Kirk Session are convoked periodically, *in haec effecta*.

Objectives and Activities

The Church of Scotland is Trinitarian in doctrine, Reformed in tradition and Presbyterian in polity. It exists to glorify God and to work for the advancement of Christ's Kingdom throughout the world. As a national Church, it acknowledges a distinctive call and duty to bring the ordinances of religion to the people in every parish of Scotland through a territorial ministry.

In Sandyford, the centrality of the Bible and of worship is emphasised in the weekly Order of Service for Sunday services, with the inclusion of a statement that we 'meet together as a church family to worship God and to hear God speak to us through His Word'.

Achievements and Performance

The congregation continues to function without an ordained minister and is supervised by an Interim Moderator, Rev Richard Buckley, who reports to Glasgow Presbytery.

The Presbytery of Glasgow has given the congregation the right to call another minister, and a nominating committee was elected on 25th March 2018. The committee has met almost monthly and is considering several options.

SANDYFORD HENDERSON MEMORIAL CHURCH OF SCOTLAND GLASGOW

Trustees' Annual Report (cont.) Year ended 31 December 2020

A brief summary of activities undertaken by the congregation includes:

Worship

Central to the life of the congregation are the Sunday Worship services (11.00 am and 6.30 pm) and the midweek meeting for Bible study and united prayer. Consecutive expository biblical ministry has been maintained throughout the year. Morning and Evening services were led by elders, with participation from other members of the congregation. Preaching at both services has been undertaken by ministers and occasionally by elders. Children's addresses, given by a few members, have been based on the passage chosen for the preaching, in order to give coherence to the service.

The year has been atypical in the delivery of worship following the closure of churches wef 18 March. However, the provision of worship continued in the same format online. The major innovation during the lockdown has been the editing and transmission of full morning and evening services via Zoom and simultaneously on YouTube (a channel created in March and which now has over 7000 views – 43% of which are from outside the UK, showing the international reach of the congregation). In addition, recordings of the services are copied on to CD for about 7 people who cannot access the online provision.

As an attempt to fill the in-reach gap, which has widened during the lockdown, the congregation is given the opportunity to meet after the morning service in breakout rooms.

Actual attendance online has been around 90 for Sunday mornings (with a further 10-20 on YouTube) and 65 on Sunday evenings (+ 10-20 on YouTube).

Sunday School

During the lockdown the Sunday School teachers initially distributed worksheets and kept in contact with the different families via email/phone. The Teachers have subsequently created, prior to the morning service, fortnightly online Zoom meetings for the children and their parents, called 'Zoomerang'. These meetings serve to address some of the social needs of the children while also keeping them connected to the church family; the children are encouraged to stay on for the service itself and for the children's addresses.

Prayer Meetings/Bible Studies

The Wednesday evening meeting for Prayer and Bible Study has been continuing on Zoom, with an increased attendance of, on average, around 50 people each week. The meeting is convened by an elder, who compiles the prayer news for each week, and organises for elders and visiting speakers to take bible studies. The Zoom prayer time is held initially in a plenary meeting and then in small breakout rooms/groups. There are a number of other small group Bible Study / Prayer meetings, separately co-ordinated (see below).

Church Membership

The membership has risen, from 156 in 2019 to 158 in 2020. However, these figures do not include children or many of the students who worship with us and attend meetings during the week. The rise in membership is significantly smaller than in previous years, with four joining by profession of faith, one by resolution of the Kirk Session, and one by certificate. The failure to sustain the significant momentum of previous years is due very largely to the lockdown.

SANDYFORD HENDERSON MEMORIAL CHURCH OF SCOTLAND GLASGOW

Trustees' Annual Report (cont.) Year ended 31 December 2020

Outreach

The continually revitalised, refurbished parish offers exciting opportunities: an area that has seen significant transformation in recent years, with new restaurants and coffee shops appearing along Argyle Street celebrated nationally as the 'Finnieston Strip', many new luxury apartment developments occupied largely by young professionals, and the ever-increasing installation of student halls of residence, and the conversion of tenements into student flats. The parish has a resident population of some 6000 with an estimated average age of under thirty. During the lockdown various activities have had to be suspended, including the *Tuesday Afternoon Fellowship*; *Street Evangelism*, facilitated by the use of a gazebo outside the church garden; the *Wednesday Drop-In* – which brings in a diverse group of people; and also, much hospitality in homes and in church, where the congregational and student lunches have had invaluable impact in outreach and in-reach.

The Congregation considers preaching and bible study as the major contribution to both outreach and in-reach. Outreach has also been underpinned by the concept of friendship evangelism. The friendship base has been maintained though fresh opportunities have been more limited.

Outreach Online

Our outreach programme has continued despite these limitations. Activities, reimagined for the online medium, ranged from weekly online cafés for international students, art classes, and quizzes. An increasing number of students have attended the Friday Night Zoom Cafés and Zoom Bible studies during the week. Celebrations of festivals and national traditions reflective of our multi-national congregation have continued, along with the more explicitly evangelistic *Christianity Explored*, *Life Explored*, *Discipleship Explored* and Beta Bible Studies.

The church has worked closely with Friends International, not least in funding and distributing 100 parcels at Christmas to students in the parish who were struggling with problems of isolation from friends and from home.

A major innovation has been the creation of a number of weekly small group prayer walks, in which participants 'walk' our parish virtually through a combination of such means as Google street view and PowerPoints providing information about people and organisations in the area, which are then prayed for. It is anticipated that these prayer walks will continue 'live' after the lockdown.

Another innovation, which is likely to be maintained after the lockdown, is the Bible Study led by our student worker, which has enabled the church to maintain contact with students who have returned to their home countries.

Outreach In-person

There have also been efforts to remain connected to and physically supporting the parish. The church has been opened for private prayer during the week (when permitted), and there were two in-person Carol Services in the week leading up to Christmas. The annual Christmas card distribution to the entire parish, normally done by members of the church, was maintained by using the Royal Mail.

SANDYFORD HENDERSON MEMORIAL CHURCH OF SCOTLAND GLASGOW

Trustees' Annual Report (cont.) Year ended 31 December 2020

Student Worker

This post (funded by designated gifts from the congregation) has greatly assisted our ministry to students. The re-appointment of Ms Sarah Yang wef 1 February 2020 until 31 January 2023 has boosted our efforts to reach out to the Chinese community, who form a significant part of the parish. To help develop and sustain the outreach, the church gave an honorarium to an Associate Student Worker, Ms Niixin Jiang, until 6 March 2020 (the date of her return to China), and from September 2020 similarly to the support for Yu Ting Wen, a Reach Worker with Friends International.

The Church Website

The webmaster, with a small committee, has continued to explore ways of developing the site. The Session and the Board regard the website as a major resource, having invested in a new platform and provider. The revised site will go live in February 2021.

Pastoral Support

Some twenty visitors, whose work has been directed by two coordinators, have maintained pastoral support by phone and social media and by socially-distanced visits. The pastoral team complement the encouragement given and support offered by the elders in their regular visits to members.

Missionary and Other Support

Sandyford has missionary interest in a Women's Christian Hospital and a Christian school in Pakistan and Children's Work in Taiwan. Another former member is being supported to work with MAF in Papua New Guinea. The church also gives support to Rutherford Centre for Reformed Theology, an evangelical trust to promote biblical thinking and theology; UCCF for students; the Scottish Bible Society; Friends International; Tearfund; and Scripture Union Scotland, in which one of our members serves as the Director of National Ministries. Our interest in mission is also reflected in the involvement of some forty members in missionary societies and in major charities in the UK. As well as financial and practical support, Sandyford prays weekly for national and international mission. It is particularly encouraging to note that the practice of donating a Special Christmas Offering to two Christian charities in particular need (one in the UK and one abroad) was not only maintained but the sum raised exceeded that given in previous years (£15,884) divided between two projects: The Scripture Union Scotland Centres Appeal and the Barnabas Covid-19 Emergency Relief Fund.

Safeguarding

PVG: The church complies with the Church of Scotland policy regarding Safeguarding. Safeguarding is a standing item on the Kirk Session Agenda, which enables the convenor of the Sandyford PVG committee to bring regular attention to all new procedures and ways of implementing them. Members are encouraged to update their training at events held in various parts of the city.

Health and safety

The Fabric Committee comprises five people and keeps careful watch on matters that could impact on health and safety. A formal fire safety audit is conducted annually, thus meeting the requirements of our insurers. Only qualified and competent workers are employed for work on our premises.

SANDYFORD HENDERSON MEMORIAL CHURCH OF SCOTLAND GLASGOW

Trustees' Annual Report (cont.) Year ended 31 December 2020

Another committee of three people with specific certification and experience oversees catering for large groups and have responsibility for ensuring good practice in this area of risk. There has been oversight of appropriate training in this for several newer members, and this has enabled an expansion of the hospitality offered, especially to overseas students.

Emergency exits are clearly marked and indicated in the weekly Order of Service sheet handed out to all entering the church. Upgraded lighting has been provided for exits.

The Fabric Committee has overseen several modest improvements but also attended to the repairs that are inevitable in a building that opened in 1855. The Committee is continuing to explore means of reducing energy use and thus costs, whilst maintaining a welcoming atmosphere for the congregation and visitors.

A group of proven contractors are engaged in annual maintenance and servicing of the infrastructure including the lifts, heating, electrical system and fire safety appliances and system. The facilities are cleaned weekly by a part-time cleaner with the help of duty teams. A work party is convened quarterly to address issues that cannot be dealt with in the weekly cleaning and minor fabric projects and a very significant proportion of the membership (up to 25%) supports this venture, across the age spectrum.

On March 18th 2020 the building was closed to the public in line with government and Church of Scotland directives. As required by the Church of Scotland and our insurers, weekly inspections have been carried out with systems and facilities tested so that the building could be reopened readily. The Cleaner has continued to visit weekly. Relaxations to the restrictions have enabled openings for private individual prayer and we have taken some opportunities to do this on an occasional basis. Before permission was granted to reopen, risk assessments were made, checks performed, and procedures developed so that the building could be safely used commensurate with the prevailing regulations.

Conclusion

In 2020, the congregation has proved the goodness of God in circumstances which could not have been foreseen when the previous Annual Report was compiled. Particularly noteworthy have been the maintenance of biblical ministry, the continuing financial sustainability, and the continuing outreach initiatives, which have included the extending of our international reach through Zoom and YouTube and the upgrading of the website. The income, mostly contributed by direct Christian generosity, and the expenditure, reflect a well-stewarded diligence in pursuance of our aims. We appreciate the hard work of our Treasurer Gordon Penman in keeping and reporting on the accounts.

The Kirk Session and Congregational Board pay tribute to the work done by a high proportion of the membership as outlined in the preceding paragraphs. Being voluntary, this contribution does not appear in the accounts as staff and governance costs. While the paid employees and the office-bearers have played their full part, Sandyford Henderson Memorial Church is the work of most of the congregation. The Annual Accounts therefore represent very considerable value for money.

SANDYFORD HENDERSON MEMORIAL CHURCH OF SCOTLAND GLASGOW

Trustees' Annual Report (cont.) Year ended 31 December 2020

Financial Review

The principal source of income is through the direct giving of members on a monthly or weekly basis, by bank standing orders, regular cheques or the numbered weekly envelopes system. Gift Aid tax continues to provide a substantial part of the gross ordinary income. Further ordinary income is by weekly envelope offering and 'open-plate' offerings at worship services. Irregular donations are additionally made to meet specific needs, often designated to restricted funds by the donors. The only investment income is a small endowment from the Consolidated Stipend Fund (centrally administered by the Church of Scotland offices in Edinburgh), which partially offsets the annual 'Ministries and Mission' funding requirement by central offices.

Regular Voluntary Offerings were down compared to 2019 which is largely attributed to the fact that meeting together for worship in the church building was stopped from March 18th 2020 onwards; this has an understandable effect on open plate offerings which can be typically £15,000 to £20,000 in a 'normal' year. Open plate offerings were only £5,293 in the early part of 2020 when the building was open for public worship, so the drop of £8,004 on Unrestricted Offerings from 2019 is less than might have been expected. The donations by bank transfer and regular standing orders have increased on 2019 making the overall picture one of sustained support by the core membership.

A legacy gift from the estate of the late Mr John B Phillips of £43,818, and a further similar legacy gift from the estate of Mr Rayner Body of £5,000 have been a great encouragement to the congregation.

Although the irregular Donations income is less than 2019 equivalent figures (see Note 1: 'Other' donations) this is not of concern to the Trustees: these donations are by nature variable from year to year, and often given to match specific projects or activities by the congregation (e.g. £1,913 designated income towards Fire Alarm replacement in 2020). This income stream is not therefore taken as the basis for future budgeting or planned spending. The congregation continue to be reminded of their vows of membership in which they promise to give a 'fitting proportion of [their] time, talents and money' to the support of God's work.

The wages of a temporary Church Cleaner were supported by the General Fund. No Church Officer was appointed in 2020. This position remains unfilled, and future funding will also be by the General Fund.

The post of the Student Outreach Worker is funded by the restricted Student Outreach Workers Fund. No additional funding has been given from any wider Church of Scotland funds or third party organisations for this staff cost in 2020. Funding for the position of Student Outreach Worker remains strong and there is finance in place for 2021 and beyond. The honorarium paid to the Associate Student Worker is also funded from the Student Outreach Workers Fund.

The fabric expenditure in 2020 was £14,247; the whole fabric cost is allocated between routine upkeep costs from General Fund (£9,177) and unusual or unanticipated costs from Designated Fabric Fund (£5,070). As well as routine upkeep of the church and manse, a specific project to upgrade the church building Fire Alarm System was undertaken (£5,070).

SANDYFORD HENDERSON MEMORIAL CHURCH OF SCOTLAND GLASGOW

Trustees' Annual Report (cont.) Year ended 31 December 2020

As the surplus on the Designated Fabric Fund was in excess of £10,000 (£11,148), it was not deemed necessary to make any transfers from the General Fund surplus to this fund (as had been done in previous years).

In view of the generous legacy donations received in 2020, and with the desire to maintain the level of support to member missionaries, the Congregational Board resolved to transfer £5,101 from General Fund surplus to the Missionary Fund. This enabled individual recipients of the Missionary Fund to receive similar (inflationary adjusted) support to that of 2019. This transfer is in line with the previously agreed (annually reviewable) policy of disbursement of a proportion of annual General Fund surplus. (See also 'Reserves Policy').

As the Benevolent Fund was seen to be under particular financial pressure this year, the Congregational Board resolved to enhance the Benevolent Fund by a transfer of £1,000 from the General Fund surplus. This was a response to particular needs in the pastoral work of the congregation around the time of pandemic and was not seen as a precedent for future transfers.

Although income exceeded expenditure in 2020 this was largely due to exceptional legacy income; it is recognised by the Trustees that such expenditure may be constrained at any time as is appropriate to funds available. The Trustees hope that the appointment of a full-time minister in due course will help to stimulate this confidence and be reflected in a wider donations base. The Trustees recognise the continuing generosity of individuals without whose support much of the outward facing work of the congregation would have to be curtailed or inhibited.

Risk Management

The principal areas of strategic, operational and financial risk identified by the Trustees are:

1. Health and Safety in the church building for employees, members and visitors;
2. Safeguarding commitments for vulnerable persons on our premises;
3. Compromise of data through malicious access or unsecured sharing;
4. Lack of staff for key leadership roles;
5. Financial support of permanent staff in event of sudden loss of income.

In consideration of these risks:

1. In 2020 particular care was taken with management of Covid-19 infection by the closure of the building in line with the guidelines of both the Scottish Government and the Church of Scotland. (See 'Health and Safety'). Trustees are confident that catering facilities are in good order, and these are continually monitored by the trained kitchen staff. Continual monitoring of fire and other safety hazards is undertaken by competent office bearers, with an annual audit. Routine cleaning functions are currently undertaken by a part-time Church Cleaner, but more in-depth cleaning is done on a regular basis by an ad-hoc team of volunteers which comes from the membership. Annual servicing is provided for the heating system, fire safety facilities, kitchen equipment and lifts. Call-out arrangements are in place for emergencies, using local contractors where possible. An annual inspection of the fabric of church and manse is used to detect issues requiring attention, but it is inevitable that in older buildings there will be repairs required in addition to normal wear and tear.

SANDYFORD HENDERSON MEMORIAL CHURCH OF SCOTLAND GLASGOW

Trustees' Annual Report (cont.) Year ended 31 December 2020

2. Progress on Safeguarding has strong momentum to improve under the competent leadership of the Safeguarding Officer (see "Achievements and Performance: Safeguarding").
3. Guided by the Church of Scotland Law Department, an updated policy of Data Protection was produced and implemented in May 2018 to comply with the new GDPR requirements. It is reviewed at least once a year or as necessary.
4. In a largely voluntary organisation, it is difficult to safeguard against the loss of personnel for key roles (e.g. Treasurer, Fabric Convenor). Transition planning therefore continues to be a matter that exercises the Trustees. This continues to be one of the agenda items for strategic thinking.
5. The Student Outreach Worker is wholly paid from restricted funds for a limited contract period (3 years from February 2020); there is sufficient surplus in this fund to support any necessary costs for 2021 and beyond. In view of the strong congregational support for this role, it is anticipated that restricted income will match necessary expenditure throughout the course of the 3 year contract. (See Financial Review).

The Trustees have therefore reviewed the major strategic, operational and financial risks to which the Church is exposed and where possible have established procedures to mitigate the identified risks.

Reserves Policy

The principal policy of the Trustees has been to transfer some General Fund surplus at year-end to maintain a viable Designated Fabric Fund. As the Designated Fabric Fund surplus was in excess of £10,000 at year end it was judged unnecessary to make a transfer this year. (See also Note 15).

No transfer was made to the Student Outreach Worker Fund from the General Fund surplus this year as all funds are in place to meet current contractual obligations for 2021.

There is an approved policy of supporting the restricted Missionary Fund from the General Fund where appropriate. In 2020 an additional member missionary was added to the disbursement schedule. It was resolved by the Congregational Board in 2020 that we increase the total annual disbursement to member missionaries by a transfer of £5,101 to the Missionary Fund from General Fund surplus. This is an annual reviewable use of reserves and subject to available surplus in the General Fund. This transfer appears in Note 15 of the accounts.

In view of the unusually high legacy income in 2020 it was considered appropriate by the Congregational Board to transfer some General Fund surplus to the Benevolent Fund (£1,000). This was to ensure robust funding against additional pressures on pastoral care in 2021 and beyond, and is not considered by the Congregational Board to be a regular policy. This transfer appears in Note 15 of the accounts.

The Trustees have a policy of annual transfer of a small annual sum from the General Fund surplus to the Organ Fund if there is deemed by the Trustees to be sufficient general donations to commend it, and that it aligns with our charitable aims and objectives. No such transfer was made for 2020. This practice is reviewable annually.

SANDYFORD HENDERSON MEMORIAL CHURCH OF SCOTLAND GLASGOW

Trustees' Annual Report (cont.) Year ended 31 December 2020

Trustees' Responsibilities in Relation to the Financial Statements

The charity Trustees are responsible for preparing a Trustees' annual report and financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice). The law applicable to charities in Scotland requires the charity Trustees to prepare financial statements for each year which show a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources, of the charity for that period. In preparing the financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the method and principles in the applicable Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards and statements of recommended practice have been followed, subject to any departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operational existence.

The Trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that the financial statements comply with the Charities and Trustee Investment (Scotland) Act 2005 and the Charities Accounts (Scotland) Regulations 2006 (as amended). They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities. The Trustees are responsible for the maintenance and integrity of the charity and financial information on the congregation's website.

Approved by the Trustees and signed on their behalf,

Rev Richard Buckley
Interim Moderator

Noël A Peacock
Session Clerk

Harry Laird
Clerk to the Congregational Board

Date: 8th March 2021

SANDYFORD HENDERSON MEMORIAL CHURCH OF SCOTLAND GLASGOW

Independent Examiner's Report to the Trustees of Sandyford Henderson Memorial Church for the year ended 31 December 2020

I report on the financial statements of the charity for the year ended 31 December 2020 which are set out on pages 12 to 22.

Respective Responsibilities of the Trustees and Independent Examiner

The Trustees are responsible for the preparation of the financial statements in accordance with the terms of the Charities and Trustee Investment (Scotland) Act 2005 and the Charities Accounts (Scotland) Regulations 2006. The Trustees consider that the audit requirement of Regulation 10(1) (a) to (c) of the Accounts Regulations does not apply. It is my responsibility to examine the accounts as required under section 44(1) (c) of the Act and to state whether particular matters have come to my attention.

Basis of the Independent Examiner's Statement

My examination is carried out in accordance with Regulation 11 of the Charities Accounts (Scotland) Regulations 2006. An examination includes a review of the accounting records kept by the charity and a comparison of the financial statements presented with those records. It also includes consideration of any unusual items or disclosures in the financial statements and seeks explanations from the Trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently I do not express an audit opinion on the view given by the financial statements.

Independent Examiner's Statement

In the course of my examination, no matter has come to my attention:

- which gives me reasonable cause to believe that in any material respect the requirements:
 - to keep accounting records in accordance with Section 44(1) (a) of the 2005 Act and Regulation 4 of the 2006 Accounts Regulations, and
 - to prepare financial statements which accord with the accounting records and comply with Regulation 8 of the 2006 Accounts Regulationshave not been met, or
- to which, in my opinion, attention should be drawn in order to enable a proper understanding of the financial statements to be reached.

William Vernall CA
Milne Craig
Chartered Accountants
Abercorn House
79 Renfrew Street
Paisley
PA3 4DA

SANDYFORD HENDERSON MEMORIAL CHURCH OF SCOTLAND GLASGOW

Statement of Financial Activities and Income and Expenditure Account

Year ended 31 December 2020

	<u>Note</u>	Unrestricted Funds 2020 £	Restricted Funds 2020 £	Total 2020 £	Unrestricted Funds 2019 £	Restricted Funds 2019 £	Total 2019 £
Income and endowments from:							
Donations and legacies	1	181,057	49,481	230,538	146,861	44,751	191,612
Charitable activities	2	3,400	0	3,400	1,749	0	1,749
Other trading activities	3	0	0	0	0	0	0
Investments	4	498	0	498	447	0	447
Other	5	672	0	672	683	0	683
Total income		<u>185,627</u>	<u>49,481</u>	<u>235,108</u>	<u>149,740</u>	<u>44,751</u>	<u>194,491</u>
Expenditure on:							
Raising funds	6	0	0	0	0	0	0
Charitable activities		153,994	49,513	203,507	179,974	47,127	227,101
Other		1,680	0	1,680	1,680	0	1,680
Total expenditure		<u>155,674</u>	<u>49,513</u>	<u>205,187</u>	<u>181,654</u>	<u>47,127</u>	<u>228,781</u>
Net outgoing/incoming resources before gains and losses on investments		29,953	-32	29,921	-31,914	-2,376	-34,290
Net gains and losses on investments		0	0	0	0	0	0
Net income/(expenditure)		<u>29,953</u>	<u>-32</u>	<u>29,921</u>	<u>-31,914</u>	<u>-2,376</u>	<u>-34,290</u>
Transfers between funds		-6,101	6,101	0	-1,086	1,086	0
Net movement in funds		<u>23,852</u>	<u>6,069</u>	<u>29,921</u>	<u>-33,000</u>	<u>-1,290</u>	<u>-34,290</u>
Total funds brought forward		544,208	46,805	591,013	577,208	48,095	625,303
Total funds carried forward		<u>568,060</u>	<u>52,874</u>	<u>620,934</u>	<u>544,208</u>	<u>46,805</u>	<u>591,013</u>

The notes on pages 14 to 22 form part of these accounts.

SANDYFORD HENDERSON MEMORIAL CHURCH OF SCOTLAND GLASGOW

Balance Sheet

At 31 December 2020

	<u>Note</u>	2020		2019	
		£	£	£	£
Fixed Assets					
Tangible Fixed assets	9		460,000		460,000
Investments	10		<u>0</u>		<u>0</u>
			<u>460,000</u>		<u>460,000</u>
Current Assets					
Debtors	11	6,888		7,473	
Bank and cash		<u>179,206</u>		<u>140,676</u>	
Total Current Assets		186,094		148,149	
Liabilities					
Creditors falling due within one year	12	<u>25,160</u>		<u>17,136</u>	
Net Current Assets			160,934		131,013
			<u>620,934</u>		<u>591,013</u>
Net Assets					
The funds of the charity					
Endowment Funds	15	0		0	
Restricted income funds		52,874		46,805	
Unrestricted income funds		<u>568,060</u>		<u>544,208</u>	
		620,934		591,013	
Total charity funds	15		<u>620,934</u>	0	<u>591,013</u>

The notes on pages 14 to 22 form part of these accounts.

The accounts were approved by the Kirk Session and Congregational Board on 8th March 2021.
For and on behalf of the Kirk Session and Congregational Board

_____ Session Clerk

_____ Treasurer

SANDYFORD HENDERSON MEMORIAL CHURCH OF SCOTLAND GLASGOW
Notes forming part of the financial statements
for the year ended 31 December 2020

Accounting Policies

The principal accounting policies, which have been applied consistently in the current and preceding year in dealing with items which are considered material to the accounts, are set out below.

Basis of preparation

The accounts have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standards applicable in the UK and Republic of Ireland (FRS102) issued on 16 July 2014 and the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102), the Charities and Trustee Investment (Scotland) Act 2005, and the Charities Accounts (Scotland) Regulations 2006 (as amended).

Fund accounting

Funds are classified as either restricted funds or unrestricted funds, defined as follows.

Restricted funds are funds subject to specific requirements as to their use which may be declared by the donor or with their authority or created through legal processes, but still within the wider objects of the charity.

Endowment Funds are funds which have been given on the condition that the original capital sum is not reduced, but the income there from is used for the purpose defined in accordance with the objects of the charity.

Unrestricted funds are expendable at the discretion of the trustees in furtherance of the objects of the charity. If parts of the unrestricted funds are earmarked at the discretion of the trustees for a particular purpose, they are designated as a separate fund. This designation has an administrative purpose only and does not legally restrict the trustees' discretion to apply the fund.

Incoming resources

Income is recognised when the charity has entitlement to the funds, any performance conditions attached to the item(s) of income have been met, and it is probable that the income will be received and the amount can be measured reliably.

Donated Services and facilities

Donated professional services and donated facilities are recognised as income when the charity has control over the item, any conditions associated with the donated item have been met, the receipt of economic benefit from the use by the charity of the item is probable and that economic benefit can be measured reliably. In accordance with the Charities SORP (FRS102) the general volunteer time of congregation members is not recognised.

On receipt, donated professional services and donated facilities are recognised on the basis of the value of the gift to the charity which is the amount the charity would have been willing to pay to obtain services or facilities of equivalent economic benefit on the open market; a corresponding amount is then recognised as expenditure in the period of receipt.

Resources expended

Expenditure is recognised on an accruals basis as the liability is incurred.

SANDYFORD HENDERSON MEMORIAL CHURCH OF SCOTLAND GLASGOW
Notes forming part of the financial statements
for the year ended 31 December 2020

Accounting Policies (cont)

Interest receivable

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the charity; this is normally upon notification of the interest paid or payable by the Bank.

Tangible fixed assets

The charity has the right to occupy and use for its charitable objects certain tangible fixed assets, including the Church and halls vested in the Church of Scotland General Trustees. No consideration is payable for the use of these assets. Expenditure incurred on the repair and maintenance of these assets is charged as resources expended in the statement of financial activities in the period in which the liability arises. The manse is vested in local trustees.

All other tangible fixed assets costing £10,000 or more and having a value to the charity greater than one year, other than those acquired for specific purposes, are capitalised. Depreciation is provided on a straight-line basis to write off the cost or initial value, less residual value, of tangible fixed assets over their estimated useful lives:

Fixtures, fittings and office equipment	10 years
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Investments

Fixed asset investments are stated at market value at the balance sheet date. Unrealised gains and losses represent the difference between the market value at the beginning and end of the financial year or, if purchased in the year, the difference between cost and market value at the end of the year. Realised gains and losses represent the difference between the proceeds on disposal and the market value at the start of the year or cost if purchased in the year.

Taxation

Sandyford Henderson Memorial Church is recognised as a charity for the purposes of applicable taxation legislation and is therefore not subject to taxation on its charitable activities. The charity is not registered for VAT and resources expended therefore include irrecoverable input VAT.

Pension costs

The Church makes contributions for its employees to a defined contribution scheme. The assets of this scheme are held independently and are not under the control of the charity.

SANDYFORD HENDERSON MEMORIAL CHURCH OF SCOTLAND GLASGOW
Notes forming part of the financial statements
for the year ended 31 December 2020

	Unrestricted Funds 2020 £	Restricted Funds 2020 £	Total 2020 £	Unrestricted Funds 2019 £	Restricted Funds 2019 £	Total 2019 £
1 Donations and Legacies						
Offerings	97,503	26,400	123,903	105,507	24,721	130,228
Tax recovered on Gift Aid	24,413	9,591	34,004	25,444	8,870	34,314
Legacies	48,818	0	48,818	1,000	0	1,000
Value of donated goods	0	0	0	0	0	0
Other	10,322	13,490	23,812	14,910	11,160	26,070
	<u>181,057</u>	<u>49,481</u>	<u>230,538</u>	<u>146,861</u>	<u>44,751</u>	<u>191,612</u>
2 Income from charitable activities						
Weddings and Funerals	3,200	0	3,200	749	0	749
Use of Premises	200	0	200	1,000	0	1,000
Income from organisations	0	0	0	0	0	0
	<u>3,400</u>	<u>0</u>	<u>3,400</u>	<u>1,749</u>	<u>0</u>	<u>1,749</u>
3 Income from other trading activities						
	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
4 Investment income						
Bank interest	498	0	498	447	0	447
	<u>498</u>	<u>0</u>	<u>498</u>	<u>447</u>	<u>0</u>	<u>447</u>
5 Other income						
Consolidated Stipend Fund	672	0	672	683	0	683
	<u>672</u>	<u>0</u>	<u>672</u>	<u>683</u>	<u>0</u>	<u>683</u>

SANDYFORD HENDERSON MEMORIAL CHURCH OF SCOTLAND GLASGOW
Notes forming part of the financial statements
for the year ended 31 December 2020

6 Analysis of Expenditure	Unrestricted	Restricted	Total	Unrestricted	Restricted	Total
	Funds	Funds		Funds	Funds	
	2020	2020	2020	2019	2019	2019
	£	£	£	£	£	£
Ministries and Mission Allocation	88,117	0	88,117	96,823	0	96,823
Presbytery Dues	5,505	0	5,505	6,062	0	6,062
Minister's Expenses	49	0	49	99	0	99
Ministerial Assistance	0	0	0	0	0	0
Pulpit Supply	4,765	0	4,765	6,140	0	6,140
Other salary costs	5,508	23,353	28,861	5,746	26,742	32,488
Fabric Repairs & Maintenance	14,247	0	14,247	14,260	0	14,260
Council Tax	0	0	0	0	0	0
Other building costs	26,227	0	26,227	30,276	0	30,276
Hospitality & Catering	3,455	0	3,455	11,156	0	11,156
Publicity & Advertising	593	0	593	249	0	249
Non-recurring gifts	319	0	319	1,486	0	1,486
Missionary Fund	0	25,646	25,646	0	20,060	20,060
Other expenses	5,208	514	5,721	7,677	325	8,002
	<u>153,994</u>	<u>49,513</u>	<u>203,507</u>	<u>179,974</u>	<u>47,127</u>	<u>227,101</u>
Other costs						
Independent Examiner's Fee	1,680	0	1,680	1,680	0	1,680
Depreciation on digital organ	0	0	0	0	0	0
	<u>1,680</u>	<u>0</u>	<u>1,680</u>	<u>1,680</u>	<u>0</u>	<u>1,680</u>
Total	<u>155,674</u>	<u>49,513</u>	<u>205,187</u>	<u>181,654</u>	<u>47,127</u>	<u>228,781</u>

Support costs have not been separately identified as the Trustees consider there is only one charitable activity. Therefore support costs relate wholly to that activity and have not been separately identified.

SANDYFORD HENDERSON MEMORIAL CHURCH OF SCOTLAND GLASGOW
Notes forming part of the financial statements
for the year ended 31 December 2020

7 Staff costs and numbers

	2020	2019
	£	£
Salaries and wages	28,184	31,819
Employer's National Insurance	0	0
Employer's occupational pension contributions	677	669
Total	<u>28,861</u>	<u>32,488</u>

The average number of employees during the year was as follows:

	2020	2019
Administration	0	0
Premises maintenance	1	1
Outreach functions	1	1

No employees had employee benefits in excess of £50,000.

In 2020 Ms Yun Yang (aka Sarah Yang) was employed on a full-time basis as 'Student Outreach Worker'. Costs were paid from the Student Outreach Workers Fund.

In 2020 Ms Linda Ambi was employed as part-time Church Cleaner. Costs were paid from the General Fund.

All Church of Scotland congregations contribute to the National Stipend Fund which bears the costs of all ministers' stipends and employer's contributions for national insurance, pension and housing and loan fund.

Ministers' stipends are paid in accordance with the National Stipend scale, which is related to years of service. For 2020 the minimum stipend was £28,137 and the maximum stipend in 5th and subsequent years of service was £34,577.

8 Trustee Remuneration and Related Party Transactions

	2020	2019
	£	£
During 2020 out of pocket expenses were incurred by Rev Richard Buckley in service as Interim Moderator of the congregation.	49	99

Only out of pocket expenses were paid to all other Trustees in 2020.

During the year a total of £84,263 was donated to the congregation by Trustees. No single donation exceeded £12,000.

SANDYFORD HENDERSON MEMORIAL CHURCH OF SCOTLAND GLASGOW
Notes forming part of the financial statements
for the year ended 31 December 2020

9 Tangible Fixed Assets

	Buildings (manse)	Digital Organ	Total
	£	£	£
Cost or valuation			
At 1 January 2020	460,000	10,000	470,000
Additions at cost	0	0	0
Revaluation	0	0	0
	<u>460,000</u>	<u>10,000</u>	<u>470,000</u>
Accumulated depreciation			
At 1 January 2020	0	10,000	10,000
Charge for year	0	0	0
Eliminated on Disposals	0	0	0
At 31 December 2020	<u>0</u>	<u>10,000</u>	<u>10,000</u>
Net Book Value			
At 31 December 2020	<u>460,000</u>	<u>0</u>	<u>460,000</u>
At 31 December 2019	<u>460,000</u>	<u>0</u>	<u>460,000</u>
	Buildings (manse)	Digital Organ	Total
	£	£	£
Cost or valuation			
At 1 January 2019	460,000	10,000	470,000
Additions at cost	0	0	0
Revaluation	0	0	0
	<u>460,000</u>	<u>10,000</u>	<u>470,000</u>
At 31 December 2019	<u>460,000</u>	<u>10,000</u>	<u>470,000</u>
Accumulated depreciation			
At 1 January 2019	0	10,000	10,000
Charge for year	0	0	0
Eliminated on Disposals	0	0	0
At 31 December 2019	<u>0</u>	<u>10,000</u>	<u>10,000</u>
Net Book Value			
At 31 December 2019	<u>460,000</u>	<u>0</u>	<u>460,000</u>
At 31 December 2018	<u>460,000</u>	<u>0</u>	<u>460,000</u>

As stated in the Accounting Policies, title to the church building is vested in the General Trustees of the Church of Scotland. The church building contains a pipe organ which is of historical interest and may have a value if the building were to be sold.

The manse was revalued on behalf of Glasgow Presbytery at £460,000 on 27/11/2011 by G A B Robins UK Ltd., and the valuation is reflected in the Net Book Value at year end.

SANDYFORD HENDERSON MEMORIAL CHURCH OF SCOTLAND GLASGOW
Notes forming part of the financial statements
for the year ended 31 December 2020

10 Investments

There are no investment funds.

11 Debtors

	2020	2019
	£	£
Gift Aid Tax Refund Due	6,888	6,924
Other debtors	0	549
	<u>6,888</u>	<u>7,473</u>

12 Creditors

	2020	2019
	£	£
Accruals	<u>25,160</u>	<u>17,136</u>
	<u>25,160</u>	<u>17,136</u>

13 Analysis of Net Assets Among Funds

	General	Designated	Restricted	Total
2020	£	£	£	£
Fixed Assets	0	460,000	0	460,000
Debtors	6,094	0	794	6,888
Bank and cash	102,484	11,148	65,575	179,206
Creditors	<u>-11,665</u>	<u>0</u>	<u>-13,495</u>	<u>-25,160</u>
Net assets at 31 Dec 2020	<u>96,912</u>	<u>471,148</u>	<u>52,874</u>	<u>620,934</u>
	General	Designated	Restricted	Total
2019	£	£	£	£
Fixed Assets	0	460,000	0	460,000
Debtors	5,959	0	1,514	7,473
Bank and cash	74,532	10,000	56,144	140,676
Creditors	<u>-6,283</u>	<u>0</u>	<u>-10,853</u>	<u>-17,136</u>
Net assets at 31 Dec 2019	<u>74,208</u>	<u>470,000</u>	<u>46,805</u>	<u>591,013</u>

14 Volunteers

In common with all congregations of the Church of Scotland the congregation benefits from the contribution made by volunteers who give their time and talents willingly for the benefit of the Church. The areas of congregational life which rely on the contribution of volunteers are many and varied and much of the activity would be unable to continue were it not for the commitment shown.

SANDYFORD HENDERSON MEMORIAL CHURCH OF SCOTLAND GLASGOW
Notes forming part of the financial statements
for the year ended 31 December 2020

15 Movements in Funds

	At 1 January 2020 £	Incoming Resources £	Outgoing Resources £	Transfers £	At 31 Dec 2020 £
Restricted funds					
Organ Fund	7,487	0	0	0	7,487
Book Fund	6,086	0	0	0	6,086
Summer Missions Fund	10	0	0	0	10
Benevolent Fund	104	1,048	-514	1,000	1,638
Student Outreach Workers Fund	33,118	27,888	-23,353	0	37,653
Missionary Fund	0	20,545	-25,646	5,101	0
	<u>46,805</u>	<u>49,481</u>	<u>-49,513</u>	<u>6,101</u>	<u>52,874</u>
Unrestricted funds					
General Fund	74,208	179,409	-150,604	-6,101	96,912
Designated Fabric Fund	10,000	6,218	-5,070	0	11,148
Designated Assets Fund	460,000	0	0	0	460,000
	<u>544,208</u>	<u>185,627</u>	<u>-155,674</u>	<u>-6,101</u>	<u>568,060</u>
Total funds	<u>591,013</u>	<u>235,108</u>	<u>-205,187</u>	<u>0</u>	<u>620,934</u>

	At 1 January 2019 £	Incoming Resources £	Outgoing Resources £	Transfers £	At 31 Dec 2019 £
Restricted funds					
Organ Fund	7,487	0	0	0	7,487
Book Fund	6,086	0	0	0	6,086
Summer Missions Fund	10	0	0	0	10
Benevolent Fund	399	30	-325	0	104
Student Outreach Workers Fund	34,113	25,748	-26,742	0	33,118
Missionary Fund	0	18,973	-20,060	1,086	0
	<u>48,095</u>	<u>44,751</u>	<u>-47,127</u>	<u>1,086</u>	<u>46,805</u>
Unrestricted funds					
General Fund	107,208	147,880	-175,967	-4,913	74,208
Designated Fabric Fund	10,000	1,860	-5,687	3,827	10,000
Designated Assets Fund	460,000	0	0	0	460,000
	<u>577,208</u>	<u>149,740</u>	<u>-181,654</u>	<u>-1,086</u>	<u>544,208</u>
Total funds	<u>625,303</u>	<u>194,491</u>	<u>-228,781</u>	<u>0</u>	<u>591,013</u>

SANDYFORD HENDERSON MEMORIAL CHURCH OF SCOTLAND GLASGOW
Notes forming part of the financial statements
for the year ended 31 December 2020

Purposes of Restricted Funds

Organ Fund: This fund is for Organ repairs or refurbishment that are not of a routine nature. (It refers only to the currently unused manual organ).

Book Fund: This fund is for the publishing of a book about the history of Sandyford Henderson Memorial Church, as yet unpublished.

Summer Missions Fund: This fund is for allocated gifts to members and friends of the congregation who, in the judgement of the Trustees, have made personal financial sacrifice in volunteering for Christian holiday missions, camps or outreach ventures during 2019.

Benevolent Fund: This fund is used for gifts to elderly, housebound or needy people at Christmas, and also for occasional discretionary gifts to needy individuals at other times. It is administered by the Minister (or Interim Moderator) and the Treasurer on a confidential basis.

Student Outreach Workers Fund: This fund is designated for the support of the Student Outreach Worker(s) and their related activities.

Missionary Fund: This fund is for designated gifts directed to Christian evangelical charitable works at home and abroad which the Trustees have approved as recipients.

Purposes of Unrestricted Funds

General Fund : This Fund is for the normal or routine costs of running the church. Where a surplus exists at the financial year end, the Trustees' policy is to distribute a proportion or all of the General Surplus to other designated or restricted funds as required.

Designated Fabric Fund: The Trustees set aside funds for the maintenance of the church property and the manse. This is for work which is not of a routine or annually recurring nature. Routine or annual repairs are normally met from the General Fund.

Designated Assets Fund: This fund reflects the Tangible Fixed Assets (see "Accounting Policies").

16 Collections for Third Parties

	2020 £	2019 £
Scripture Union Scotland, Centres Appeal	7942	0
Barnabas Covid-19 Relief Fund	7942	0
Tearfund, special event collections	975	2,028
"The Well", Multicultural Advice Centre, Glasgow	0	2,000
The Scottish Bible Society, Bible translation projects, Africa	0	9,657
Scripture Union Scotland, Summer camps fabric work	0	125
	16,859	13,810
	16,859	13,810

These designated donations are not included in the church accounts.

"Missionary Fund" :

Interserve, Marian Morrison	4,932	4,857
OMF, Sarah Melbourne	4,932	4,857
Scripture Union Scotland	4,932	4,857
Yao Wang (aka 'Abel'), All Nations Christian College	4,932	0
Friends International, Douglas Humphris	986	915
OM International, Caroline White, Pakistan	986	915
Mission Aviation Fellowship, Jo Crotty Papua New Guineau	986	915
UCCF Scotland	986	915
Scottish Bible Society	986	915
Rutherford Centre for Reformed Theology (formerly Rutherford House)	986	915
	25,646	20,060
	25,646	20,060

"Missionary Fund" expenditures are as stated in the restricted Missionary Fund.